

# SCHOOL COMMITTEE MINUTES

## WEDNESDAY, MAY 25, 2011

Stephanie Peters, Chair (present)  
Marianne Harte, Vice Chair (present)  
David Twombly, Secretary (present)  
Kristen Evans, Member (left meeting at 8:15 p.m.)  
Eric Hipp, Member (present)

Kathleen I. Tyrell, Superintendent of Schools  
Maureen Robishaw, Secretary to the Superintendent  
Maggie Ollerhead, Policy Coordinator

The meeting was called to order by Superintendent Kathleen Tyrell at 7:00 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the Salute to the Flag.

Dr. Tyrell requested nominations for School Committee Chair.

**Motion:** Kristen Evans    **Second:** Marianne Harte  
Moved to nominate Stephanie Peters as School Committee Chair.

Eric Hipp said that Stephanie Peters has been chair for two years and suggested a rotation of Committee members as Chair.

**Substitute Motion:** Eric Hipp                      **Second:** None  
Move to nominate David Twombly as School Committee Chair.  
There was no second to this motion. Motion failed.

**Roll Call Vote on Original Motion: AYES:** David Twombly, Marianne Harte, Kristen Evans, Eric Hipp and Stephanie Peters.

Stephanie Peters took her seat as School Committee Chair. She requested nominations for Vice Chair.

**Motion:** David Twombly                               **Second:** Kristen Evans  
Moved to nominate Marianne Harte as School Committee Vice Chair.  
**Roll Call Vote: AYES:** David Twombly, Marianne Harte, Stephanie Peters, Kristen Evans  
and Eric Hipp.

Stephanie Peters requested nominations for Secretary.

**Motion:** Kristen Evans                      **Second:** Marianne Harte  
Moved to nominate David Twombly as School Committee Secretary.  
**Roll Call Vote: AYES:** David Twombly, Marianne Harte, Stephanie Peters, Kristen Evans  
and Eric Hipp.

3.0 Approval of Agenda

**Motion:** David Twombly

**Second:** Kristen Evans

**Vote:** AYES: 5-0-0

4.0 Input from Public on Agenda Items

None

5.0 Student Representative

None

6.0 Hull Teacher Association Representative's Report

None

7.0 Approval of Minutes

**Motion:** Marianne Harte

**Second:** David Twombly

Move to approve the following School Committee minutes as presented:

- ♦ Monday, April 11, 2011 Community Outreach Forum
- ♦ Monday, April 25, 2011 Executive Session
- ♦ Monday, April 25, 2011 School Committee Meeting
- ♦ Monday, May 9, 2011 Community Outreach Forum
- ♦ Monday, May 9, 2011 School Committee Meeting

**Vote:** 5-0-0

**Motion:** Eric Hipp

**Second:** David Twombly

Move to approve Monday, May 9, 2011 Budget Subcommittee minutes with the following change:

- Change Eric Hipp from *School Committee member* to **Community member**

**Vote:** 5-0-0

8.0 Business Items – Superintendent

8.1 Introduction of Memorial Middle School Principal

Dr. Tyrell introduced Mr. Anthony Hrivnak as the new Memorial Middle School Principal. She said the hiring process was a collaborative effort. She thanked everyone involved in the hiring process. Dr. Tyrell said Mr. Hrivnak was a chemist for the Bayer Corporation prior to entering education. He taught chemistry at Marshfield High School for six years and has been the Assistant Principal at Hanover High School for the past six years.

Mr. Hrivnak said he is looking forward to working with staff, parents, and community members.

8.2 School Food Service Program

Mr. Chris Callahan, Chartwells Regional District Manager and Ms. Kate Levenworth, Food Service Manager, presented the following update on the Hull school department food service program:

- ♦ Year in Review
- ♦ Accomplishments
- ♦ Challenges
- ♦ Financial Comparison
- ♦ Outlook for 2011-2012
- ♦ Goals for 2011-2012
- ♦ Chartwells' Commitment

Mr. Michael Devine, High School Principal, accepted a \$1,000 scholarship from Mr. Callahan on behalf of Chartwells'.

David Twombly asked about an increase in lunch prices. Dr. Tyrell responded that Mr. McGonagle, Mr. Callahan and Ms. Levenworth are reviewing alternative revenue areas and the possibility of an increase in the lunch prices.

School Committee thanked Mr. Callahan and Ms. Levenworth for attending the School Committee meeting.

### 8.3 L.M. Jacobs School Student Handbook

Ms. Jean Penta, L.M. Jacobs School Principal, discussed the following changes to the 2011 – 2012 Jacobs School Student Handbook:

- ♦ Cover page
- ♦ Table of contents
- ♦ Welcome letter
- ♦ Contact list
- ♦ Visitors and building security
- ♦ Volunteers
- ♦ Allergies and other special conditions
- ♦ Birthday/invitations
- ♦ Lost and found
- ♦ Dress standards
- ♦ Class placement
- ♦ State-wide standardized testing
- ♦ Communication/emergency contacts
- ♦ Parent/teacher conferences
- ♦ Counseling services

School Committee suggested the following changes:

- ♦ Add how parents/guardians can subscribe to receive information via email
- ♦ Add half-day kindergarten hours on Channel 22

**Motion:** David Twombly

**Second:** Marianne Harte

Move to approve the 2011-2012 L.M. Jacobs School Student Handbook with changes.

**Vote: Ayes:** 5-0-0

### 9.0 New Business Items

Dr. Tyrell recommended a half-day on the last day of classes, with no lunch served and dismissal times as on the Thanksgiving schedule.

**Motion:** David Twombly

**Second:** Kristen Evans

Move to have an early release for students on Friday, June 17, 2011 with no lunch served and dismissal time based on the Thanksgiving dismissal schedule.

**Vote:** 4-0-1 (Kristen Evans was not present during the vote)

Dr. Tyrell said she met with Cathy and Bob Belyea, North River Bus Company, regarding bus schedules for the additional ten (10) minutes instruction time effective for the 2011-2012 school year. Due to the distance between schools, it is not feasible for the busses to arrive at each school on time if the instructional time begins ten minutes earlier. Therefore, the beginning of each school day will remain the same and the ending time will be ten minutes later.

Stephanie Peters noted that there would be an additional ten (10) minutes added to instructional time for the 2012-2013 school year. She requested looking into the possibility of the high school classes starting later in the day. Dr. Tyrell said she would come back to School Committee with a recommendation at a future meeting.

#### 10.0 School Committee Policy Issues

**Motion:** David Twombly                      **Second:** Kristen Evans

Move to approve the following policies for third reading/adoption:

DA            Fiscal Management Goals

DB            Annual Budget

DB-E        Hull Public Schools Budget Manual

DBB        Fiscal Year

DBC        Budget Deadlines and Schedules

Change the word *Finance Committee* to **Advisory Board** in the fourth and fifth paragraph

DBCA       Budget Planning

DBE        Communication Of Budget Recommendations

DBF        Budget Hearing Process

DBG        Budget Adoption Procedures

DBI        Budget Implementation

BDJ        Budget Transfer Authority

DC        Taxing and Borrowing Authority Limitations

DD        Funding Proposals And Applications

DDA        Grants From Private Sources

DFD        Gate Receipts For School Events

DFDA      Free Admission For Senior Citizens

DH        Bonded Employees And Officers

DI        Fiscal Accounting And Reporting

**Vote:** AYES: 5-0-0

#### 11.0 Old Business Items

##### 11.1 Sub-committee Updates

Stephanie Peters requested the Committee receive a list of Subcommittee members.

##### 11.2 Acceptance of Donations

**Motion:** Kristen Evans

**Second:** Marianne Harte

Moved to accept the following donations:

- \$845.00 to be used for funding Hull High School Athletic Program
- \$220.00 to be used for funding Hull High School Athletic Program

**Vote:** Ayes: 5-0-0

#### 13.0 Correspondence

Stephanie Peters and Marianne Harte received an email from a community member regarding opening up the wellness center at Hull High School to community members. Discussions are taking place with Park and Recreation to oversee the usage and fees paid for using the wellness center. This item will be brought back to School Committee for further discussion.

Mr. Michael Devine, High School Principal announced the following upcoming high school events:

- ♦ National Honor Society – Thursday, May 26th at 6:00 p.m.
- ♦ Athletic Awards – Wednesday, June 1st at 6:00 p.m.
- ♦ Senior Prom – Thursday, June 2<sup>nd</sup> at 6:00 p.m.

- ♦ Scholarships and Awards – Friday, June 3<sup>rd</sup> at 7:00 p.m.
- ♦ Graduation – Saturday, June 4<sup>th</sup> at 1:00 p.m.

**Motion:** David Twombly

**Second:** Marianne Harte

Move to have a five-minute recess at 8:15 p.m.

**Vote:** 5-0-0

Meeting reconvened at 8:20 p.m.

12.0 Approval of Warrants

**Motion:** David Twombly

**Second:** Marianne Harte

Move to approve school warrants 316, 317, 318, 319 and 27S as presented.

**Vote:** 3-0-1 (Eric Hipp abstained)

14.0 Executive Session

15.0 Adjournment

**Motion:** David Twombly

**Second:** Marianne Harte

Move to adjourn the School Committee meeting at 8:25 p.m.

**Vote:** 4-0-0